



# First Alberta Campus Radio Association

Minutes 3-NOV-2016, 6:00 pm SUB Room 0-48

Present		Regrets
Aretha Greatrix (AG)	Levi Flaman † (LV)	Matjek Rocej
Jenna Turner (JT)	Jaime North (JN)	Absent
Stefan Opryshko (SO)	Rylan Kafara (RK)	
	Melanie Zaitsoff *(MZ)	Habba Mahal † †
	Lada Hornjatkevyc (LH)	Skye Hyndman

† SU Representative † † GSA Representative \*Station Manager/Executive Director

## 11. Call to Order

Call to order by AG at 18:07 h, AG Chair, Minutes by SO

## 12. Discussion (0 Min Max)

No discussion items

## 13. Adoption of Agenda (10 min)

Motion to accept agenda passes (LF/SO, unanimous)

## 14. Adoption of Minutes (5 min)

1.1. 6-Oct-2016 Board Meeting

4.2. Correction to 6-Oct-2016,

Levi Flaman added to Regrets from Absent

Motion to accept minutes passes (JT/SO, Unanimous, 1 abstention LF)

## 15. Welcome / Overview (1 min)

(A. Greatrix)

## 16. Reports (30 mins)

1.1. President

(A. Greatrix)

Motion to go in camera passes (LF/SO, Unanimous)

Motion to leave in camera passes (JN/LH, Unanimous)

1.2. Treasurer

(S. Hyndman)

Absent, MZ says they met, training on responsibilities for SH

1.3. Secretary

(S. Opryshko)

L. Hornjatkevyc volunteers to take minutes for next meeting, S. Opryshko will distribute minutes before meetings

1.4. SM / ED

(M. Zaitsoff)

Thanks the board for patience. Has done report but not filed. Successful welcome week, new volunteers. School visit re: grant program- prod. dept. busy getting ready for Fundrive. Great prod work, best Fundrive sound yet! Many involved in prep. Tristan McSweeny brought on as updating friends card, honorarium. Funds allocated to artwork, funds for data entry in favour of general Fundrive coordinator. Collection rate from pledge to collection lower



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than usual from last year, apprehensive about spending extra on coordinator. Shorter week seems to have better impact, engaging more volunteers. At times too many phone volunteers. Feels better than usual, Christian Zyp returned yesterday, Tribute to Buster, special day for the station. Money coming in fast. New lineups. No swag ready- not ideal, but doesn't seem to be affecting donations. Less food donations, not ideal. No main prize this year- often unclaimed anyways. Rendez-vous de la francophonie grant renewed. Staff: 5 by end of month will have attended mental health first aid course. Highly recommended. Love to offer to more volunteers if possible. GST audit- finished, results returned. Great audit, qualify under charity small enterprise category. Can sell up to \$50K per year of swag, no need to file GST reports. Slight correction: advertising exempt, no longer need to charge GST for advertising.

Hard copy provided

## 17. Standing Committee Reports (5 mins)

1.6. Executive (A. Greatrix)

Nothing to report

1.7. Community Relations / Events (J. turner)

Nothing to report

1.8. Programming (S. Opryshko & J. North)

Nothing to report, next meeting Nov. 17th

1.9. Finance (S. Hyndman)

Absent, only meets quarterly

1.10. Policy & Bylaw (L. Hornjatkevyc)

Oct. 14 met with M. Zaitsoff. Discussed policy, looks like work in progress, written in reactive way. Alerted to policy manual of Kootenay Coop Radio, to be used as a reference. After Fundrive, hopes to sit down and work through policy. Identifying which policies to 'clean up' first, which most important. Re: terminations, punitive actions. Bylaw not yet addressed. The way members are voted-in needs to be clarified- who's running for 1 or 2-year terms.

Motion to accept reports passes (LF/JN, Unanimous)

## 18. New Business (35 mins)

### 8.1. Strategic Development Dates/Availability

MZ spoke with facilitator, can do January but needs concrete dates ASAP. He's in demand, need to lock down times. Ideally weekday evening, or 2 weekday evenings. 3 hour meetings. Rather than use doodle, choose time now. 5:30-8:30. We have access to room at Action Lab. \$400? MZ suggests Sky Palace at Legislature, cheaper. Probably in SUB building, free. January 5th and January 26th suggested, Board meeting January 3rd and February 2nd cancelled in stead of.

### 8.2. Heritage Minister Meeting



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Staff of Melanie Jolie, Canadian Heritage Minister requested meeting with MZ. MZ reports on invite to meeting re: campus stations. 6 cities already involved, we're last city contacted. Details on Nov. 8th meeting unconfirmed. 7th listed online, emails not found. Station has limited financial growth possibilities. Grant eligibility difficult: what category- art, history, presentation etc. Grants only for projects not infrastructure. Miles has plan that needs funding, but can never be the priority so a new infrastructure grant needed. Technical issues need to be addressed, relay wanted- in 'Technical discussion' with Minister, not 'cultural'. Not told who else would be at same meeting. J. Turner reports that EAC boss also in the dark. Public meeting 4-7 on the 7th, but not sure when private meetings scheduled. Miles' project- Troubadour Sedan: go to different festivals (Alberta), record artists, interviews in casual atmosphere, crossover with CBC/CKUA, want to have, but no grants available. Multimedia needed (video), discussion of co-branding

## **10. Old Business (0 min)**

## **19. Adjournment (1 min)**

**Motion to adjourn meeting at 7:30 pm passes (JT/JN, Unanimous)**

## **Upcoming Meetings**

Next Board: December 1st, 2016