



# First Alberta Campus Radio Association

Minutes

4-Aug-2016, 6:00 pm

SUB Room 0-48

## Present

Aretha Greatrix	(AG)	Habba Mahal	(HM)
Levi Flaman	(LF)	Jennifer Messelink	(JM)
Jordan Harris	(JH)	Dave Schaefer	(DS)

## Regrets

Maciej Rocki
Melanie Zaitsoff

### 1. Call to Order

Called to order by AG at 18:01h AG Chair, minutes by JH.

### 2. Discussion (18:02)

#### 2.1 Establishing Consistency in Advertising Policy re: Dispensary / Head Shops

JM: head shop currently advertising with station on standard contract. If dispensary, when legal, wants to advertise, what do we do? How does this reconcile with moratorium on tobacco advertising? MZ and JM hesitant to accept advertising from dispensaries, but this is a complicated grey issue. How to reconcile with relationships with head shops? Does this go to no drug / tobacco advertising? LF: what have com stations in CO or WA done? AG: something to investigate. Perhaps also reach out to CRTC as private citizen to see if they have nascent dispensary advertising guidelines. Added new business Item 8.5.

#### 2.2 AGM Task Identification and Assignment

AG: who will be secretary? We need to collect Contact info (name, mailing add, email, phone #) of new board members, set date of first board meeting.

JH: will accept nomination to be secretary. JH will make announcement at end of meeting, maybe few times during meeting too include in chair's agenda, for both new and old board members to meet briefly afterwards. JH suggests keeping set date 1-Sep (first Thursday) for next board meeting, and explore scheduling of subsequent meetings afterwards. JH suggests for 2017 to add a proposed meeting schedule to nomination package.

#### 2.3 FACRA membership renewal timing

DS: Concerned that having renewal deadline (31-Jul) so far away from AGM (last Thursday of August) will disenfranchise members not able to renew by deadline. DS uncertain why those who pay prior to deadline but before AGM (b/w 1-Aug and AGM) are not allowed to vote. Understands bylaw, but cannot see why this is necessary.

AG: this is a common policy in other non-profits and ensures prompt payment of dues, allows staff to process membership forms and compile membership lists for the AGM and can dissuade hijacking board membership. Process different this year over last year as last year's AGM was still under auspice of old bylaws.

DS: the interpretation of the bylaws espoused by board and admin indicating members

who pay after 1-Aug are unable to vote at AGM is not especially clear.

AG: perhaps the bylaw can be clearer, requiring change to bylaw, however there is not enough time to enact that change in time for this AGM.

DS: would like to see clarification of bylaws showing consequences of late renewal, and justification of why society will not allowing late payers from voting. Concerned bylaws don't say can't vote, but subsequent Admin communication does.

AG: non-renewed people this year will probably make sure to renew earlier next year, knowing consequences now. Also first notice could go out earlier. Acknowledges at least 3 reminders were sent via mailchimp, in addition to direct reminders from SMED to board members.

LF: getting PayPal sorted out will help.

AG: could make motion on how to interpret the membership bylaw. (Add item 8.4 in New Business)

DS: needs to be board decision, not SMED to make allowances to deadline.

AG: elect to continue discussion in executive or policy & bylaw committee.

### **2.4 PAYPAL update**

LF: Process of establishing PayPal account straight forward. First, establish a standard commercial account (2.9% + \$0.30 / transaction) with PayPal, and then verify Non-profit and charitable status with PayPal. Once verified, PayPal makes the account change on their end to charitable / non-profit account (1.9% + \$0.30 per transaction).

### **3. Adoption of Agenda (18:52)**

**Motion to accept Agenda with addition of items 8.4 and 8.5 passes**

**(LF/DS, unanimous)**

### **4. Adoption of the Minutes of the board meeting of 7-Jul-2016 (18:54)**

**Motion to accept minutes with typos correct passes (LF/DS, unanimous)**

### **5. Welcome/Overview (AG) (18:56)**

### **6. Reports (18:57)**

#### **6.1 President (AG)**

- Nothing to report

#### **6.2 Treasurer (DS)**

- Nothing to report

#### **6.3 Secretary (JH)**

- Written Report Provided

#### **6.4 SM/ED (Melanie Zaitsoff)**

- Written Report Provided
- JH Notes report composed from a phone while camping in Alberta's wilderness, underlining SM/ED's extreme dedication.

### **SM/ED Report Questions:**

- 1.) DS: Has a funddrive coordinator been hired yet? AG: Not yet, but role has been defined.

## **7. Standing Committee Reports (19:08)**

### **7.1 Executive Committee (AG)**

- Nothing to report

### **7.2 Community & Relations Committee**

- Funddrive Theme is “Superpower your radio” and will kick off with a screening of Richard Donner’s Superman at the Metro. JH indicates this is “rad.”

### **7.3 Programming Committee (AT)**

- Programming changes as noted in SMED report.

### **7.4 Finance Committee (DS)**

- DS to set meeting on 11-Aug or 18-Aug to review latest financials.

### **7.5 Policy Committee (JM)**

- Written Report Provided

**Motion to omnibus and approve executive and committee reports as presented passes (LF/DS, unanimous).**

## **8. New Business (19:12)**

### **8.1 Adopt Audited Financial Statements for the period ending 30-Apr-2016 as presented to the board.**

**Motion to adopt audited financial statements as presented passes (LF/HM, unanimous).**

### **8.2 Restrict \$30,000 from identified operating surplus from 2016 for On-Air studio Upgrade Project**

**Motion to restrict funds as indicated passes (DS/HM, unanimous).**

### **8.3 Restrict \$35,000 from identified operating surplus from 2016 for Transmitter Upgrade Project**

**Motion to restrict funds as indicated passes (LF/DS, unanimous).**

### **8.4 Make a one-time exception to extend FACRA membership renewal deadline, to a date at the discretion of SM/ED based on staff and administration capacity and assuredly prior to the 2016 AGM, to accommodate 2015/2016 FACRA members who failed to renew by the 1-August deadline, allowing lapsed 2015/2016 members who renew prior to this extended 2016/2017 deadline the opportunity to vote at the 2016 AGM. Furthermore, to charge the board to examine and clarify the bylaws to make the administration’s interpretation of the bylaws and consequences of failing to renew prior to the renewal deadline clear within the bylaws themselves prior to the 2017 AGM.**

**Motion to extend deadline at discretion of SM/ED, examine bylaws passes as**

indicated (DS/LF, JH abstains).

***8.5 To reject new, and elect to not renew existing advertising contracts with Vape Shops and Dispensaries until such time as Policy & Bylaw Committee has a chance to review and at their discretion alter Advertising Policy to reflect changing legalization landscape.***

Motion to reject Vape and Dispensary Advertising as indicated passes (DS/JM, unanimous).

**9. Old Business (19:45)**

**10. Adjournment**

The meeting was adjourned at 19:46h.

- Next meeting 1-Sep-2016 SUB-0-48 18:00h

**Announcements:**

- Last Meeting for JM before moving to Montreal -- Best of luck in your future endeavors!