



# First Alberta Campus Radio Association

## APPROVED MINUTES

7-MAY-2020, 6:30 pm on Zoom

Present	Regrets
Adam Cembrowski (AC) Skye Hyndman (SH) Shelley Jodoin-Chouinard (SJ) Rylan Kafara (RK) † Matthew Mazowita (MM) Bhavesh Morker (BM) Jaime North (JN) Randall Talbot (RT) Tyler Saretzky (TS) ** Serena Yabut (SY) ** Melanie Zaitsoff (MZ) *	Brittany Rudyk
	Absent

- 1. Call to Order (18:47)**
- 2. Land Acknowledgment/Welcome/Overview**  
The gang introduces themselves to Serena and Tyler and vice versa. Welcome!
- 3. Adoption of Agenda (BM/AC)**
- 4. Adoption of Previous Minutes (SH/SJ)**
- 5. Reports**
  - 5.1 President:** Nothing to report
  - 5.2 Treasurer:** Reviewed budget to unrestrict \$8,000 for transmitter funding
  - 5.3 Secretary:** Nothing to report
  - 5.4 SM/ED:** COVID is happening, assessing space for hazards, traffic flow, cleaning requirements for reopening, lots of troubleshooting, investigating funding for cover relief, excited about volunteers who have been contributing during crisis, 2nd podcast project is getting ready to launch, That's Food has reassembled and are working on 2<sup>nd</sup> season, doing pretty well in terms of keeping volunteers on board in the current situation, looking at strategies on how training, fundraising, etc. would be handled in the current climate, does anyone know a Metis student that would be interested in applying for summer marketing position, getting ready for audit, thrilled to announce we are back to full staffing (Welcome back, Chad!)



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### 6. Standing Committee Reports

- 6.1 Executive: Nothing to report
- 6.2 Community: Nothing to report
- 6.3 Programming: Nothing to report
- 6.4 Finance: Met Wed May 6 to discuss budget and how to weather current events, it was really nice.
- 6.5 Policy: Nothing to report

### 7. New Business

7.1 Motion to approve 2020-2021 budget (SH, SY)

7.2 Motion to unrestrict from the Transmitter Reserve Fund up to \$8,000 for the purchase and transport of spare transmitter parts and kit (Nautel Quote #CS030007644) and any required transmitter technical briefings required by ISED for the transmitter. (RK, RT) (President abstained from vote due to malfunctioning internet connection)

7.3 Staff requirements have gone up during Covid, making attempts to update station equipment, committed to maintaining staff structure, budget was dropped to make up for possible drop in volunteers in the aftermath of Covid resulting in less pre-pledge fundraising, advertising revenue was dropped although not all is bleak as a large contract was just signed to make up for it, we think there will be grant money after some searching, funddrive expenses have been dropped, putting together grants for Covid relief (new mics, tools for working at a distance), this year will be different than previous years.

Shoestring operation, things are calculated very closely and the station is in good hands as the past has shown with tight budgets. Right now the focus is investment in station infrastructure while we have the money. Layoffs are not an option right now, our staff are highly skilled and necessary. It would be very hard to get any of them back if they were let go.

7.4 Mel proposes a dinner to welcome the new board members! Hopefully Filistix will provide delicious food for everyone. Rylan applauds the staff for making the process of getting back on air seamless. Thank you staff!

### 8. Adjournment (18:52) (RK, SH)

**Upcoming Meeting: June 4**