

Annual General Meeting - First Alberta Campus Radio Association

Unapproved Minutes - August 25th, 2022 7:00PM

Virtual via Zoom

1.0 WELCOME AND INTRODUCTION

- Brittany Rudyck as chair, Call to Order – 7pm sharp (19:01)
- Land Acknowledgement

2.0 APPOINTMENT OF SECRETARY

- Motion to appoint Matt Gooding as secretary (Breanna Palmer, Pat McIlveen, motion carries) (19:06)
- Matthew Gooding is appointed Secretary (19:06)

Pause at 19:07 for Chad to fix the zoom polls.

Pause ends at 19:14

Motion passed 19:15

3.0 ADOPTION OF AGENDA

- Agenda adopted as presented (Breanna Palmer, Joe Hartfeil, motion carries) (19:17)

4.0 ADOPTION OF MINUTES OF PREVIOUS MEETING (August 26, 2021)

- Motion to adopt minutes from August 27th, 2020 (Breanna Palmer, Karly Coleman, motion carries) (19:19)

5.0 BOARD ELECTIONS

- 5.1. Introduction of Nominated Candidates from Nominating Committee
 - Four new candidates (Amanda Gregoire, Joe Hartfeil, John Huck, Tanner Routh)
 - Short introductions from nominated candidates
- 5.2. Adoption of Nominated Candidates
 - Nominated candidates approved (Sky Hyndman, Pat McIlveen, motion carries) (19:27)
- 5.3. Vote for nominated FACRA Directors by electronic voting of members (passed at 19:28)
- 5.4. Vote for returning FACRA Directors by electronic voting of members (passed at 19:28)
- 5.5. Announcement of Board Elections Results
 - Thank you to the incredibly supportive membership at the station
- 5.6. Introduction of SU and GSA Representatives!
- 5.7. Introduction of Returning Directors

6.0 REPORTS

- 6.1. President (Brittany Rudyck)
 - Motion to accept report (Pat McIlveen, Amanda Gregoire) (passed 19:33)
- 6.2 Treasurer (Skye Hyndman)
 - Representative from Peterson Walker (Karen Gibson) presents Audited Financial Statements for FY2022.
 - Motion to approve Audited Financial Statements (Pat McIlveen, Karly Coleman) (passed 19:45)

7.0 APPOINTMENT OF AUDITOR

Peterson-Walker nominated as Auditor for FY2023 Financial Statements

- qualification on strength of audit common among non-profits
 - drop in assets due to major tower repair
 - strong stable position
 - restricted funds are rainy day savings and need approval of the board
 - some income to come in imminently
 - casino funds restricted
 - increase in professional fees due to outsourcing bookkeeping and admin transition
 - thanks for Karen from volunteers and treasurer

Motion to appoint Peterson-Walker as Auditor for FY2023 Financial Statements (Skye Hyndman, Chris Bradley, passed 19:46)

8.0 STANDING COMMITTEE REPORTS

8.1. Community Relations / Events (Michelle Jodoin-Chouinard)

- Michelle could not attend, presented by Brittany Rudyck
- slowly returning to events
- focusing on plebiscite in 2024

8.2. Programming (Jaime North)

- Jaime could not attend, presented by Chad Brunet
- burnout is a problem for DJs
- tough year for programming director
- pre-recording less successful for new volunteers, focus on live programming
- sincere thanks for hosts who continue to make new programming and great content
- congratulations to NCRA award winners

8.3. Finance (Skye Hyndman)

- committee comprised of Skye (Treasurer) and Melanie Zaitsoff (Executive Director)
- Treasure met with contracted accountant to train on financial transition
- Audited financial YE reports passed on August 24
- digitizing financial processes will cut down on costs and time spent on financial admin payments)
- admin costs related to the pandemic has increased (providing proof for CERB)
- previous plebiscite narrowly passed
- plan to prepare for worst case scenario if we don't win the next plebiscite
- thanks to Matt Gooding for increased bookkeeping and management, Marnie Stretch for help with financial transition, Karen Gibson for support on audit, Melanie Zaitsoff for everything

Motion to accept committee reports (Pat McIlveen, Karly Coleman, passed 20:00)

9.0 OVERVIEW OF CJSR OPERATIONS

9.1. Program Director (Chad Brunet)

- Mel sends regrets for not being here, vacation booked long in advance
- Much work diverted to transmitter tower project

- CRTC licence renewal submitted but should be good to go
- summer interns helpful and continuing on after the summer is great. Thanks for Jessica, Terrence, Susana
- station is doing well overall
- many reiterations of points from previous reports

Motion to accept SMED report (Pat McIlveen, Chris Bradley, passes 20:05)

10. ANNOUNCEMENT OF BOARD ELECTION RESULTS (only if 5.2 fails) AND GENERAL ANNOUNCEMENTS

- FunDrive October 28-November 5
- swag is nearly all at the station
- two mandatory FD planning meetings for volunteers (Sept 21 or 22 - online)
- Metro FD movie Tuesday October 25
- call for next years's NCRA awards
- first casino fundraiser in three years, March 22, 23 at Casino Edmonton. Need volunteers two months in advance
- extended FD live sessions and call for hosts

11. ADJOURNMENT

Motion to adjourn (Breanna Palmer, Jasinta Rweyongeza, passes 20:10)