

First Alberta Campus Radio Association

DRAFT Minutes for November 9, 2022, on Google Meet

Present: Brittany Rudyck (meeting chair), Tanner Routh, John Huck, Bhavesh Morker, Randall Talbot, Joseph Hartfeil, Saveta Cartwright, Milan Regmi (left at 7:01 PM)

1. Call to order (6:41 PM)
2. Land Acknowledgement/Welcome/Overview
3. Adoption of the Agenda (**moved by Brittany Rudyck, seconded by Bhavesh Morker**)
4. Adoption of Previous Minutes (**moved by Joseph Hartfeil, seconded by John Huck**)
5. Reports
 - 5.1. Station Manager
 - Currently down several staff members, Jessica is leaving. John is working with Mel to sort the budget for hiring going forward.
 - CRTC license renewal is in the public consultation phase and should have no issues with being approved for the next seven years.
 - Joseph asked for clarification around who we will be hiring going forward, Brittany confirmed that conversations are ongoing about this and that the December budget should dictate the direction and that the board will be able to make recommendations.
 - 5.2. Community Relations
 - Swag pickup is being moved to the station due to capacity constraints.

Motion to approve reports (moved by Bhavesh Morker, seconded by Randall Talbot) – Motion passes

6. Old Business
 - 6.1. Board Social
 - Despite the cooler weather, looking at how we can keep the event outdoors.
 - Need to finalize a new date, potentially looking at getting together during the University winter break.
 - Brittany will send out a new Doodle poll.
 - 6.2. Police and Security Checks
 - Submit your documentation ASAP, waiting on EPS PICs for a few members and the Addition of Directors form for most.

6.3. Committee Chair Selection

6.3.1. Policy

- Chair: Brittany Rudyck (**nominated self, all voted in favour**)
- Additional member(s): John Huck

6.3.2. Community Relations

- Chair: Brittany Rudyck (**nominated self, all voted in favour**)
- Additional member(s): Saveta Cartwright will support given the Crisis Planning overlap.
- Will have lots of plebiscite work for the upcoming vote. Should require ~1 additional meeting per month until a better plan is fleshed out in six months. Would be good to have SU reps on the committee.

6.3.3. Programming

- Chair: Joseph Hartfeil (**nominated by Brittany, all voted in favour**)
- Additional member(s): Bhavesh Morker

6.3.4. Crisis Planning

- Chair: Saveta Cartwright (**nominated by Brittany, all voted in favour**)
- Additional member(s): N/A
- Mel requested that the President or VP chair this committee. There will be an overlap with the Community Relations committee.

7. New Business

7.1. Human Resources Committee

- Staff is overdue for performance reviews.
- We will likely need to amend the bylaws if we want a standing committee, but we will start with an ad hoc committee. Also aiming to bring in a third-party HR expert for support.
- Saveta asked if this needed to be a committee or not, John explained that the rationale was to help ensure that reviews remain unbiased.
- Bhavesh mentioned that there may already be a committee to manage this. It was called the Executive Committee, but not sure where it left off.
- Saveta asked why we got rid of the committee in the past, and Bhavesh said that there was never a formal review process.
- John connected with a previous board member for better context on why the committee was abolished, but no information could be provided.
- Brittany says that changing the bylaw could be a good project for the policy committee
- Brittany suggested we do some fact-finding and return to our next meeting with previous documentation for review and voting. No vote is needed today.

Adjournment (7:53 PM)

Next Meeting: December 1, 2022, at 6:30 PM