



First Alberta Campus Radio Association

Approved Minutes

April 4, 2023, 6:30 PM

Google Meet

Present		Regrets
Brittany Rudyck (BR)	Randall Talbot (RT)	Rebecca Avila (RA) †
Tanner Routh (TR)	John Huck (JHu)	Milan Regmi (MR)
Joe Hartfeil (JHa)	Saveta Cartwright (SC)	Mel Zaitsoff (MZ) *
Marnie Stretch (MS)	Amanda Gregoire (AG)	Absent
Matthew Gooding (MG)	Rylan Kafara (RK) ††	N/A

† SU Representative. ††GSA Representative. *Station Manager/Executive Director

1. Call to Order

Called to order by BR at 6:33 PM. BR Chair, minutes by TR

2. Welcome / Overview / Introductions (6:33 PM)

3. Adoption of Agenda (6:34 PM)

3.1.JHu requested that responsibility pay be added to New Business

Motion to accept Agenda passes (BR/AG, unanimous)

4. Adoption of the Minutes from the meeting held on March 7, 2023 (6:36 PM)

Motion to accept March 7 Minutes passes (BR/JHu, unanimous)

5. Old Business (6:37 PM)

5.1.Budget 2022-2023 - Marnie Stretch and Matthew Gooding

5.1.i)MS and MG provided an overview of the budget and a 'budget versus actuals' document. The Board discussed high-level implications with MS, with MG providing additional information.

5.1.ii)MS provided a brief run-down of Float Card, as discussed by BR at the March meeting. Float Card would help improve efficiency/reduce risk as staff would not have to personally pay for FACRA expenses and wait to be reimbursed.

5.1.iii)MS offered to send additional 'budget versus actual' reports to help the

board understand the budget going forward.

MS and MG exited the meeting at 7:16 PM

Motion to accept Budget 2022-2023 passes (TR/RT, unanimous)

6. New Business (7:25 PM)

6.1. Responsibility Pay for Staff (JHu)

6.1.i) Typically the Board would not make operational decisions, but in the absence of the Station Manager, JHu asked the board to consider pro-rating staff pay for taking on additional responsibilities to specific start and end dates rather than just lump sum payments for each month.

Motion to accept Responsibility Pay for Staff passes (RK/BR, unanimous)

7. Reports (7:31 PM)

7.1. President's Report (BR)

7.1.i) CRTC license has been renewed until 2030.

7.1.ii) Waiting to hear back from our Casino Correspondent who works with AGLC on our behalf about FACRA's recent casino.

7.1.iii) DFU reporting should be completed by the end of the week.

7.2. HR Committee Report (JHu)

7.2.i) The HR Committee will be looking into best practices for hiring an ED and expect January to be the time where a review is held.

7.2.ii) The next HR Committee meeting is planned for April 26.

Report Questions:

1) N/A

7. Adjournment (7:39 PM)

8. Announcements: TR has announced that he will have to resign as he is relocating abroad. May will be his last meeting.

Next Meeting: TBD - the board will decide over email